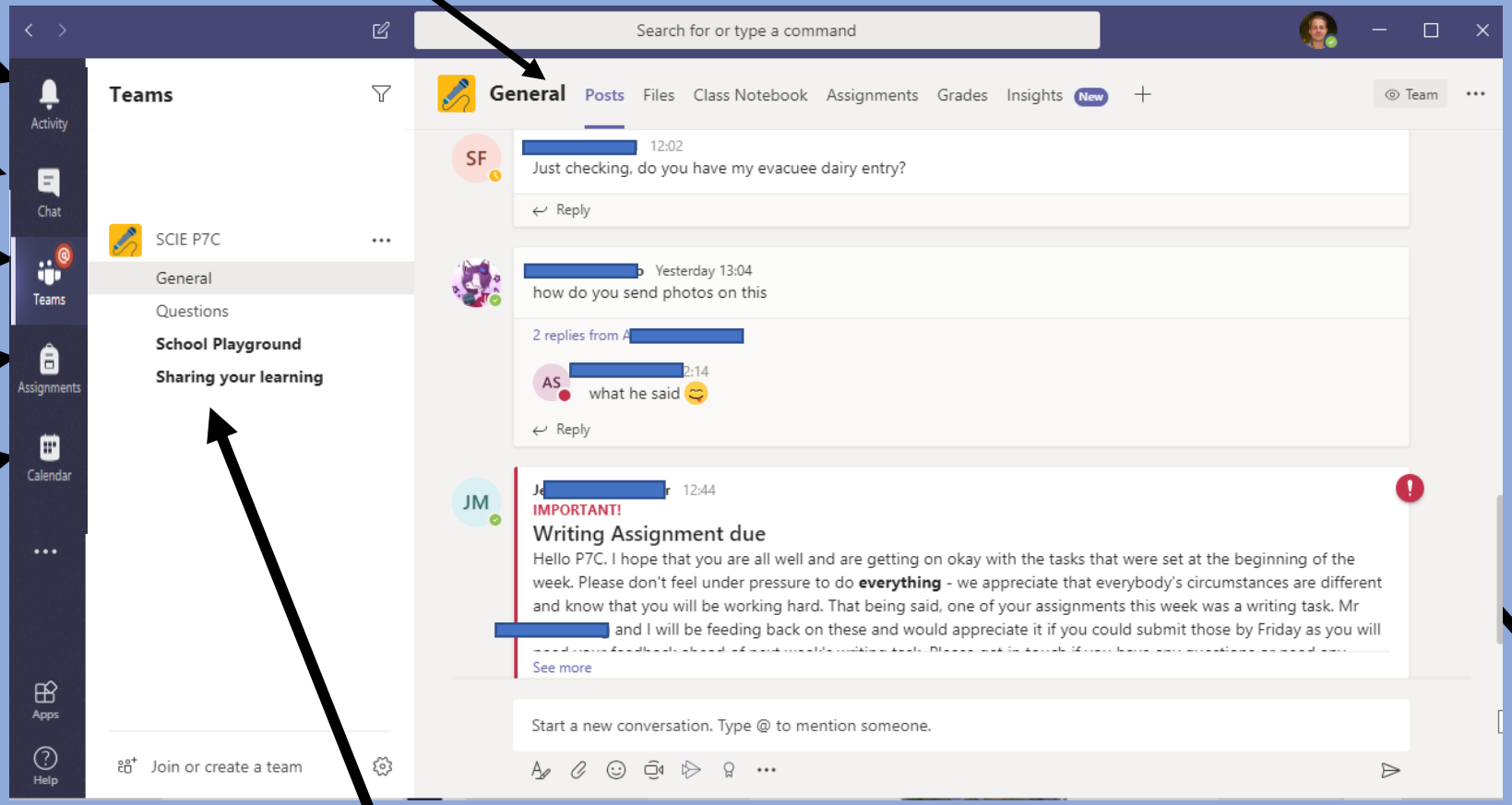
Tabs: Every channel has tabs. ***Posts*** are where pupils can chat, create threads or respond to threads. Their names appear above each thread/post. ***Files*** are where uploaded documents/items are saved, resources may be put here for learners to access. ***Class Notebook*** will not currently be used. ***Assignments*** is the only area where teachers will assign work and provide feedback to children, which is only visible to individuals.



General-Posts:

The **Posts** tab within the **General** channel will be the *main* area for class teachers to communicate to children. Anything to remember will be flagged by a red exclamation mark as shown.

An example would be upcoming assignments.

1. ***Activity***: displays any recent notifications.
2. ***Chat***: to have group or private chat with audio.
3. ***Teams***: a point to start. This is where you find your Team.
4. ***Assignments***: a quick way to locate any assignments and see feedback.

5. ***Calendar***: A link to a weekly planner.

Children should only need to use the Teams tab.

You can also view any assignments set within a Team in the General channel's tabs.

Your child's class team: Your child will only be a member of their class Team, which is supervised by their class teacher. Each team has the same Channels, Channels are different areas of each Team. At Sciennes PS they are:

- ***General***: for any learning related discussion.
- ***Sharing your learning***: for children to share any learning they have done at home and are proud of. This could be linked to their grids or not. This will not be formally assessed by class teachers and pupils should only upload work they are confident about others seeing.
- ***Playground***: like the real school playground, this is a virtual, supervised area for children to chat freely.
- ***Questions:*** for children to ask any questions about their learning.

When something new is posted on a Channel it will appear emboldened here.