

RESPECT INCLUSION TEAMWORK EFFORT

14 October 2020

Dear Families

I mentioned in my weekly Roundup that we plan to hold Parent Consultations online on TEAMS on Tuesday 10 November and Thursday 12 November from 4pm – 7pm.

The booking system will open on Wednesday 14 October at 9am and will close on Friday 30 October at 5pm. Please can you log on to <https://parents-booking.co.uk/sciennes> and choose one consultation per family per child. For families who are unable to meet together or share information with each other, please can you email me directly at andrew.hunter@sciennes.sch.uk Alternative arrangements will be facilitated. In this situation it would be helpful if the primary carer booked the appointment on either 10 or 12 November.

Each consultation shall last for ten minutes and should be kept within that time frame. You will be sent an invitation. Please log on to the meeting at your allocated time and the teacher will admit you. Please avoid making sibling meetings too close to each other as this can be problematic if there are delays in any of the meetings.

In the comments box of the booking, please can you put the email address we should use to meet with you on the night. Can you also put the mobile number of the person who will be there on the night. If TEAMS fails we will telephone you on that number to conduct the meeting. We would of course prefer to see you in person, but we are still very much looking forward to sharing your child's learning and progress with you.

Yours sincerely

Andrew

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